



(Please note: these minutes will be presented to the College Council for approval at their next meeting on April 23, 2019)

The College Council of SUNY Delhi met for a regular meeting on Tuesday, March 5, 2019. Present were:

Council: H. Adams, N. Deming, M. Fisher, K. Mario, W. Oliver, J. Schoonmaker, G. Fanfan
Administration: M. Laliberte, C. Bishop, K. Liegeikis, J. Padovani, D. Sohns, M. Sullivan
Observers: E. Frisbee, G. Spielman

College Council meetings are broadcast per a January 11, 2016, Amendment to the Public Officers Law Regarding Broadcasting of Open Meetings and may be viewed on the college council website.

- I. **Chair Nancy Deming** called the meeting to order at 4:30 pm.
- II. **Approval of Minutes: Chair Deming** asked for a motion to approve the minutes of December 4, 2018. **Jack Schoonmaker** moved to approve the minutes. **Michelle Fisher** seconded the motion. The motion carried.
- III. **President's Report – President Laliberte** provided the following updates:

We have worked on the Strategic Plan and we created one that was not a glossy or fuzzy book but one that was progressive and could be changed at any time. We wanted this plan to be a living process. We also came up with a new mission and vision statement for SUNY Delhi.

We are going to incorporate the annual unit plans by using the various strategic themes. These unit plans will also be part of the budget process. We will be using a zero based budget and it will include goals and objectives that can be measured. The budget process will hold individuals responsible for their departments spending. We will link the strategic plan with the budget.

We started with the gang of 30 and their work is done. However, these themes in 3-5 years may need adjusting and it will be an easy process to accomplish. The great thing will this plan we can add to it or take away if necessary.

The vision of the college began in 1913 and it is still true today. It is true that SUNY Delhi transforms lives.

Carol Bishop and Ellen Liberatori headed the strategic plan process and helped the campus move in the right

direction.

SUNY Delhi will be taking over the golf course from the College Foundation. We will also be opening the Bluestone restaurant and pub near graduation which will be the middle of May. We are hoping the future to add Bluestone Brewery. The Bluestone Pub will serve lunch and dinner 7 days a week. The restaurant will be open Thursday through Sunday. The dining room will seat 120 people and the Pub will seat around 50. Weather permitting there will be outside dining as well.

Alumni Hall will become a hospitality center and move all hospitality staff from MacDonald Hall to Alumni Hall. The events that are usually held in Alumni Hall will be moved to Bluestone.

The Bluestone will have a General Manager who will oversee the dining room and there will be an Executive Chef that will oversee the kitchen.

We were hearing from the students that they never had experience with the golf course because the semester was over when golf began so now we have made the golf course a lab and have added it to the curriculum of the golf and turf management program. The Bluestone will also be a lab for the hospitality program which includes event management.

The culinary students are used to just preparing a fixed menu and never had the experience of a changing menu or the option of cooking several different meals off a menu. The students will have that experience at the Bluestone. This is a new adventure for us and we will learn as we go in the process. I think it is going to be great for students and the local community because there is no place to eat in the area.

CADI will be involved in the restaurant and we will be using CADI employees as well as hiring individuals from the local community if we can't fill positions with our students.

Wayne Oliver: Will this impact the CADI budget?

President Laliberte:

CADI has been successful and they have put money aside in reserves. We have been looking at CADI and Foundation money and how to best serve the college. In the past it was separate monies but we are all one and need to work together for the success of our students.

This summer we will be breaking ground reconstructing North Hall as the new Welcome Center and University Police. During reconstruction University Police will be located in Evenden Tower.

South Hall and Thurston Hall will receive facelifts and become labs and studios for Architecture. There will also be a studio for BARCH which was needed as part of the program.

During summer the Farnsworth Hall cage washing system will be worked on and it may not be finished until early Fall 2019.

We are also hoping that next month we will be in the design phase of the turf field for lacrosse and soccer.

The men's basketball team won the ACAA championship. They could not go into the NCAA tournament until we become a full member of the NCAA. The number two team Alfred State was put into the NCAA and lost in the second round.

The men's cross country team won the USCAA National Championship and the men's golf won the USCAA runners-up National Championship.

Coaches of the Year: North Atlantic Conference Dave Arehart for men's golf. ACAA Brian Mitko men's soccer, ACAA Lauren Mackay women's soccer, ACAA Robb Munro men's cross country, and ACAA Zach Thomsen men's basketball.

IV. College Leadership Team Reports

Tomás: It has been two years that University Police can't keep fully staffed because people retire or taken positions at other institutions.

Wayne Oliver: Why are they so under staffed?

Tomás: One or two people are retiring but most get jobs at other institutions. We hired a new police officer and sent her to the police academy and she finished the academy and was hired by New York State police.

President Laliberte: There is not much we can do that is how the police union works.

Wayne Oliver: Is there any way we can hook the for 3 years?

President Laliberte: No we are unable because of their union rules and regulations.

Tomás: Tomás hosted a system SUNY got your back program and it was organized by Joseph Storch. He is part of SUNY legal- council and we used a grant to make up care packages for those who have been affected by domestic violence. We were the first ones to host the program. The goal was to make up 1000 packages and we made close to 2000. During the assembly line we had 40-50 students, faculty, and staff participating. Joseph Storch can't stop talking about how well we supported the program and the success.

I also held a student life division meeting and we spoke about what customer service means. The customer service was regarding student success from the beginning of their acceptance here at SUNY Delhi. Good customer service includes being compassionate and a good listener.

Michael Sullivan: January 2019 we had our first alumni event in Orlando, Florida and we had an excellent turn out. Next week we will be heading to Florida for an alumni event in St. Petersburg and also attending with alumni and students the St. Patrick's day parade in Naples, Florida. The attendance in Naples has grown with 10 more alumni attending this year. In the future we will have alumni events in New York City and Long Island.

The annual gift funding is tracking the same as last year.

We held a student philanthropy day February 13, 2019 and the focus was not on students donating but the awareness of scholarships and internships. We had 300 students participate and we are going to keep this program moving forward.

Nancy Deming: What a great idea.

Wayne Oliver: That makes sense.

Michael Sullivan: We just hired Paul Hanks and he is our new Major Gift Officer and he comes here to SUNY Delhi with a lot of experience and we are happy to have him aboard.

Kelli: The following have been sent for approval to SUNY, AOS and AAS in electrical construction and utility operations, BARCH, and BS in sustainability. The Southern Tier Community Colleges have voiced a concern regarding the engineering science degree.

Dan Hess is one of our senior culinary students and he just won the Northeast Chef of the Year and he will be competing for the national championship in Orlando this July.

We are also working on a new program called Starfish. Starfish is a program that helps with advising and retention.

Advising and retention. Starfish academic warning cara and Jeff working order and a great product help advising and

retention.

Wayne Oliver: How long does it take to approve these new academic programs?

Kelli: It can be quite a process because it needs to go to SUNY and sometimes has to go to the Board of Regents. It takes about 1 year to put together a program proposal. It also depends how fast faculty provide the information needed for the proposal.

Wayne Oliver: The community colleges complaints how long does it take to resolve the issue?

Kelli: It takes a while to get a response and move forward.

President Laliberte: We try to negotiate with the concerned colleges. The community colleges are trying to stop new associate programs because their complaint is we are taking their enrollment. Then the community colleges complain there are no bachelor programs for their students to enroll in. Since we are out of their district we have the right to have these programs. Students graduating from our local area can't travel that far to these community colleges and they want to enroll in college here at SUNY Delhi.

Wayne Oliver: How many proposed programs have been approved?

Kelli: We have put 10 forth and were approved for all ten. I have 4 out there and I am going to put 3 more forth.

Kathy Mario: How many colleges offer a sustainability program in the state?

Kelli: SUNY ESF is the big one. This was developed by Jack Tessier to keep our 2-year students in a 4-year program. There are so many good paying jobs in sustainability.

President Laliberte: The program will also compliment the 2-year construction programs also.

Kathy Mario: It will help the Turf Management students as well.

Carol: It is budget season and in the Spring we start working on room rates and also the fees. I am going to meet with Student Senate next week and we will discuss the fees.

We have been doing training on the importance of assessment and linking it to the budget process.

The Governor released the budget and it was not great news for SUNY. The family income for the Excelsior scholarship is now \$125,000. There is going to be a \$200 tuition increase.

Wayne Oliver: This is the executive budget?

Carol: Yes, and there is a 30-day waiting period just in case there maybe changes.

Wayne Oliver: What about the capital side?

Carol: The budget is going to remain flat. There is some money allocated for critical maintenance or critical projects.

Nancy Deming: I don't see where the Excelsior scholarship is benefiting students.

Carol: We currently have 44 students that are not on track of the credit hour requirement so we are working with the and these students may have to take a summer course.

Wayne Oliver: Do students lose funding?

Carol: Students lose funding and they have to pay by using student or parent loans. They also can pay by cash.

Kathy Mario: I feel this is detriment to the students and how can they finish college or get a degree?

President Laliberte: I agree with you. The scholarship is a very political situation and people were getting reprimanded for voicing their opinions who worked in the SUNY system. The scholarship only covers tuition. It doesn't cover housing and fees. The students still need to pay for their books. We administer the program and we have no say.

Kathy Mario: So once you miss your credit hour requirement then you are done. I feel this is not fair.

Carol: The only option would be to apply for loans.

Nancy Deming: Are the other larger SUNY colleges having troubles with this program?

President Laliberte: Those colleges have a broader appeal to all income levels. We tend to attract students in the low economic areas and it is important for us to advise them and jeep them on track of the 30 credit hours.

Carol: We have to remember this is the last dollar so it can be reduced by grants and scholarships. We did have 270 students receive the Excelsior Scholarship.

Kathy Mario: We need to push to keep these students in college. Maybe we could find a sponsor that would help them with the expense that remains or they will just leave college because they can't afford to stay in college.

President Laliberte: The legislatures need to review this program. There is a lot of manual work because every record has to be reviewed individually.

Kathy Mario: We could voice our say to the legislatures.

Wayne Oliver: It is nice to hear that 270 students are being helped.

President Laliberte: We know that some students struggle in their first year of college and a level of forgiveness would be helpful.

Carol: That is how TAP works there is a waiver a student can fill out.

Nancy Deming: The program needs to be tweaked.

Kathy Mario: Would you want to help me in this Wayne speaking up for the students at SUNY Delhi with the legislatures?

Wayne Oliver: Sure!

President Laliberte: When you gather the information it would be interesting to hear from other SUNY campuses regarding the program.

Wayne Oliver: I always thought the golf course was a learning lab for students.

Carol: The golf course will now be an academic learning lab and courses will be happening at the golf course.

President Laliberte: The students are going to learn the real life experience of working at a golf course. It is interesting Wayne that you thought this was already happening.

John: CADI now has an Executive Director and his name is Ralph Perez Rogers. He has started and he is doing an excellent job. It is also budget season for CADI and Ralph is helping in that process.

CADI has made an agreement with Barnes and Noble for the Bafnes and Noble Café. Basically, it is Starbucks. The

Barnes and Noble Café will also be open to the public. We have looked at the preliminary drawings of the café set up.

We are now working on the Residence Life master plan. February 13, 2019 JMZ visited student groups to find out the needs of our students and what needs to be improved.

Wayne Oliver: Is there any concern regarding the financial standing of CADI?

John: There is no concern it varies from year to year. We are down in meal plans but Ralph comes from the industry with many years of experience and he has a good understanding of the financial aspect of CADI.

Joel: I have been working with SUNY and the attorneys regarding the land swap with the Foundation and the ball fields.

There is a new bridge at the golf course and the construction students are going to be involved with the installation.

Working and SUNY attorney land swap foundation ballfields and surveys being done moving forward.

Genevieve Fanfan: The students are doing well. We are also in the budget process with all the clubs and organizations. We are trying to make sure all funds are used wisely. There is not a lot of entertainment going on due to the weather. We are working on our spring concert and we have some great ideas. It is also time for Executive Board elections since I am graduating in May. I want to see a more contested voting process. It was so easy for me to become president of student senate but I think it should be made more important like a real election process. It will make the next president more invested in the students and their well-being and it will make that person more accountable.

Kathy Mario: Good for you! What an amazing observation!

Dawn: The communications and marketing department is very happy that we hired Peter Ames. He is our new web developer. He is learning our system and he is working on ADA compliance and specifications so we can get a passing score. He is also looking at the websites analytics and how many people are visiting the site.

We also hired an intern Sean Donovan from SUNY Oneonta. He will be helping with graphic design and working on brochures, fliers, and posters.

The print management system here at SUNY Delhi is an old way of doing things. People would just email the print shop but now we are looking into a system to serve the campus needs.

We are also working on the marketing of Bluestone and trying to get the word out there to the community and surrounding areas.

Wayne Oliver: If you are looking into a really nice color printer with many capabilities you could reach out to Christina Wood.

Elizabeth Frisbee: I am the University Faculty Senator. I just recently attended the Plenary at SUNY Cobleskill. The discussion was the online initiative and we had a great presentation from the veteran's affairs office.

I will be heading to SUNY Pottsdam for the next Plenary in April 2019.

The college senate is working hard at trying to communicate the resolutions and what is happening back to their departments and schools. We are also working on the bylaws.

The Plenary resolutions we are trying to bring back here to SUNY Delhi and adopt the same resolutions so that we are following SUNY's standards. This will improve our institution and everyone who is here at SUNY Delhi.

SUNY Delhi is already working on gender neutral language. The other resolution is to have more lactation places for

students, faculty, staff, and community members. We are working on this with capital construction. There is also going to be an adjustment to the Chancellor's award for Distinguished Professorship.

Wayne Oliver: Are these resolutions funding action related items?

Elizabeth Frisbee: It is more about adopting the UFS resolutions and then our local Faculty Senate to follow suit.

Nancy Deming: How many on campus are part of Faculty Senate?

Elizabeth Frisbee: There are 32 people.

Elizabeth Frisbee: We are trying to be very active by pushing our senators to go back to their areas and get more people involved. We also want the feedback from those areas even if it is negative.

President Laliberte: I have to say that participation is better than when I first started here at SUNY Delhi. There are more seats filled.

Wayne Oliver: Are we using any kind of metrics that would help with enrollment? Metrics marketing to help with enrollment

Dawn: We are currently working on this and also forming focus groups.

President Laliberte: We are trying to use social media that will target all age groups which is a difficult thing to do today because social media changes all the time.

Kathy Mario: We need to provide ways so that our students can meet and go to the meetings where legislatures will hold open forums. It is important to hear the voices of our students.

Tomás: We did have students attend when Antonio Delgado visited Delaware Academy and we did invite him to come to campus.

Kathy Mario: Do you want us at graduation?

President Laliberte: Yes, George will reach out to you all.

Kathy Mario: Is there any way we can get a tour of the campus and learn about the programs and know what the buildings look like today?

Kelli: There should be no problem with that we just need to make arrangements.

Kathy Mario: Who handles job placement on campus? There is a need for two interns.

Kelli: Kristen DeForest

President Laliberte: You can also reach out to George with the information.

Michelle Fisher: The architecture students have work displayed at Rachel's framing and there is a closing ceremony on March 30th at 4:30 pm.

V. Provost Ligeikis: 2019 Approval Advisory Council Recommendations New Members and Membership Renewal

Chair Deming asked for approval of advisory council recommendations and renewals of members. **Wayne Oliver** moved to approve. **Kathy Mario** second the motion. The motion carried.

VI. Old Business: None

VII. New Business: None

VIII. Chair's Comments: None

IX. Adjournment: Chair Deming asked for a motion to adjourn. **Genevieve Fanfan** moved to adjourn the meeting. **Kathy Mario** seconded the motion. The motion carried. The meeting was adjourned at 6:00 p.m.