

## INDEPENDENT & ADVANCED STUDY CONTRACT

State University of New York College of Technology  
Delhi, New York

**Procedure:** The faculty member and the student shall execute a written statement concerning the level of expectation of the Independent or Advanced Study. This should include type of study, due date, content, and evaluation methods. It is recommended that a student have a cumulative average of 2.00 or higher before attempting an Independent or Advanced Study. Approval is required by the dean of the school in which the independent study is undertaken. The academic department will register the student, and copies of this contract will be provided to the student and the Office of the Registrar. The department office should retain its own copy as well. Independent studies will be transcribed as regularly scheduled courses.

**Student Name:** \_\_\_\_\_ **Semester/Year:** \_\_\_\_\_/\_\_\_\_\_

**ID Number:** \_\_\_\_\_

**Academic Program:** \_\_\_\_\_

**Faculty Name and Program:** \_\_\_\_\_

### CHECK ONE OF THESE TWO METHODS:

**Method 1 - Course:** The student is taking a regular course on an independent study basis. This course must be formally established in the course catalog. Independent study allows one student to fulfill a graduation requirement when enrollment or scheduling disallows for a scheduled section. The existing course catalog number and title will be used. (Section code will be established by the Registrar as IS1, IS2, IS3, etc.)

**Catalog Course Number:** \_\_\_\_\_

**Catalog Course Title:** \_\_\_\_\_

**Method 2 - Advanced Study:** The faculty member and student develop an area of study not within an approved course. Advanced study provides a very able and highly motivated student the opportunity to explore a topic of study in greater depth and breadth. There are two levels of Advanced Study, 296 and 496, signifying between intermediate and advanced work in a given field. The subject code and 296/496 will be transcribed, along with a course title reflecting the description of the study listed below. (Section code will be established by the Registrar as AS1, AS2, AS3, etc.)

**Catalog Course Number:** \_\_\_\_\_

**Course Title:** \_\_\_\_\_

**Credit Hours:** \_\_\_\_\_ (1- 4)

**Description of Study:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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### STUDENT & FACULTY MEMBER COMPLETE:

*Attaching a syllabus to this contract is required. The syllabus will include:*

Student Course Learning Outcomes; Required Assignments/Projects; Methods of Assessment; Faculty-Student Meeting Schedule; Course Expectations

*Advanced Study Course Learning Outcomes:*

Upon successful completion of this course the student will be able to:

1. Demonstrate the ability to work independently.
2. Demonstrate proficiency in the specific area of study.

Additional learning outcomes may be determined by faculty member and student.

**Note to Students:** Changing your schedule can affect your status as a student at SUNY Delhi. There are situations such as dropping below full-time status (below 12 credits) or adding courses that do not count towards your degree that may affect your financial aid, athletics eligibility, and housing in residence halls. See your advisor, financial aid, department of residence life, or athletic department if you have any questions. By signing this form, you agree that you understand the academic, financial, and student life consequences of altering your schedule.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Faculty Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Academic Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Dean

\_\_\_\_\_  
Date